

MINUTES OF THE SHERIFF'S CIVIL SERVICE COMMISSION MEETING

THURSDAY, FEBRUARY 2, 2012 AT 3:30 PM
WAUKESHA COUNTY ADMINISTRATION CENTER RM 155

Members Present: W. Chapman – Chairman, R. Putney, D. Richards, and J. Rodell

Also Present: S. Radmer – Sr. Human Resources Analyst, S. Marks – Inspector, E. Severson – Deputy Inspector, J. Gumm – Captain, and V. Ramos – Clerk Typist III

Meeting called to order at 3:30 p.m. by Chairman Chapman.

Approve Minutes of December 15, 2011

Motion: Richard moved, second by Rodell, to approve the minutes of 12/15/2011. **Motion carried 4 – 0.**

Review and Approve Lieutenant Eligibility List

Radmer reviews the exam process with the committee. Exam consisted of 50% written and 50% oral exam. There were 11 candidates and 1 dropped out. All 10 candidates passed at 70%. There is a tie in the ranking at the 6th and 7th rank. If need be the commission will have to be called to meet and break the tie.

Putney inquired as to why the written test scores were low. Radmer responded that we have used the same IPMA written test for the last couple of exams and the scores are consistent from past scores. Radmer also advised the committee that candidates were given the opportunity to review a study guide prior to the exam.

Motion: Richard moved, second by Putney, to approve the Lieutenant Eligibility list effective February 2, 2012. **Motion carried 4 – 0.**

Any other Business that May Come Before the Commission

None

Motion to adjourn: Putney moved, second by Rodell, to adjourn the meeting at 4:39 p.m. **Motion carried 4 – 0.**

Respectfully submitted,



William Chapman, Chairman